**Paper Format for Proceedings of the 2025 International Conference on Management and Service Innovation (Title in 14-point Times News Roman font)**

Paper Author1\* Paper Author2 (List authors on this line using 12 point Times font)

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**Abstract**

These instructions give you basic guidelines for preparing papers for the conference. Papers up to 10 pages must be submitted using this format. This document is a template for Microsoft Word. If you are reading a paper version of this document, please download the electronic file from the Conference website so you can use it to prepare your manuscript. Please include appropriate key words in your abstract, in alphabetical order, separated by commas. Use 10 point Times New Roman font for your paper.

***Keywords*** (3~5words)***：****Fonts, formatting, margins*

**1.INTRODUCTION**

This template has been modified slightly for use in IEEE. You may want to read through this entire document before you start creating your paper. The following information is intended to help you prepare the Final Manuscript for submission to the Proceedings CD.

Left and right-justify your columns. Use tables and figures to adjust column length. Use automatic hyphenation and check spelling. All figures, tables, and equations must be included in-line with the text. Do not use links to external files.

**2.METHODOLGY**

All papers must be submitted electronically in word or pdf format. Prepare your paper using a A4 page size of 210 mm×297 mm (8.27"×11.69"). In formatting your page, set top margin to 25 mm (1") and bottom margin to 25 mm (1"). Left and right margins should be 25 mm (1"). Use a two-column format.

**3.RESULT**

**3.1Figures and Tables**

Figure captions should be below the figures. Table captions should be above the tables. Use the abbreviation “Fig.” even at the beginning of a sentence. Large figures and tables may span across both columns.

Table 1 Important Dates

|  |  |
| --- | --- |
| Online submission system open | January 29, 2023 |
| Full paper submission due | March 31, 2023 |
| Notification of Acceptance | April 12, 2023 |
| Authors’ registration & payment | April 1-20, 2025 |
| Conference date | May 9, 2025 |

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Fig. 1 Photo of Minghsin University of Science and Technology

**3.2Equations**

Number equations consecutively with equation numbers in parentheses flush with the right margin, as in (1). To make your equations more compact, you may use the solidus ( / ), the exp function, or appropriate exponents. Use a long dash rather than a hyphen for a minus sign. Use parentheses to avoid ambiguities in denominators. Punctuate equations with commas or periods when they are part of a sentence, as in

 (1)

**4.DISCUSSION**

Number citations consecutively in square brackets [1]. The sentence punctuation follows the bracket [2]. Refer simply to the reference number, as in [3]. Do not use “Ref. [3]” or “reference [3]” except at the beginning of a sentence:

“Reference [3] shows ... .”

**5.CONCLUSION**

Number footnotes separately in superscripts. Place the actual footnote at the bottom of the column in which it was cited. Do not put footnotes in the reference list. Use letters for table footnotes (see Table I). IEEE Transactions no longer use a journal prefix before the volume number. For example, use “IEEE Trans. Magn., vol. 25,” not “vol. MAG 25.”

Please note that the references at the end of this document are in the preferred referencing style. Give all authors’ names; do not use “et al.” unless there are six authors or more. Use a space after authors' initials. Papers that have not been published, even if they have been submitted for publication, should be cited as “unpublished” [4]. Papers that have been accepted for publication should be cited as “in press” [5].

Capitalize only the first word in a paper title, except for proper nouns and element symbols. For papers published in translation journals, please give the English citation first, followed by the original foreign-language citation [6].

**ACKNOWLEDGMENT**

The preferred spelling of the word “acknowledgment” in American English is without an “e” after the “g.” Use the singular heading even if you have many acknowledgments.

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